

Education and Students Regulations Sub-Committee

2024-25

Committee purpose

On behalf of the University Education Committee (UEC) oversee the development, implementation and ongoing review of the University's regulations, policies and procedures relating to taught provision. All academic committees operate in accordance with the University's governing documents – Charter, Statutes and Regulations – and the Public Interest Governance Principles.

Membership

- Associate Dean Education appointed by Pro-Vice-Chancellor Education and Students
- Remaining Associate Deans Education and Students
- Director for the Student Experience (or nominee)
- Deputy Director, Academic Services
- One Faculty member from a Faculty involved with professional placement for accreditation
- One member of Academic Services Student Administration Office
- Two elected Officers of the Students' Union
- One academic elected member of Senate.

In attendance:

- School Education Manager

Terms of Reference

- a) To oversee the development of and or amendment to the University's regulations, policies and procedures that relate to education and student matters that relate to taught provision and to make recommendations to the University Education Committee (UEC) for their approval.
- b) To support consistency in the implementation of the University's regulations, policies and procedures that relate to education and student matters to ensure greater parity of student experience and clarity for staff.
- c) To consider the timeframes for implementation of new and amended regulations, policies and procedures that relate to education and student matters and to ensure that effective communication strategies are in place for staff and students.
- d) To request where necessary and review data on the impact of the implementation of the University's regulations, policies and procedures that relate to education and student matters.
- e) To have responsibility for the consideration and approval of any derogations to the standard regulations, policies and procedures that relate to education and student matters of the University.

- f) To receive retrospective annual reports on the operation, effectiveness and key themes emerging from major regulations, policies and procedures (including but not limited to: PABS, External Examiners, academic misconduct, academic appeals, exceptional circumstances, discipline, criminal convictions, fitness to study, and fitness to practice) and to advise UEC on actions as appropriate.
- g) To maintain oversight of the suite of regulations, policies and procedures that relate to education and student matters and to agree the annual cycle of review activities.
- h) To encourage the sharing of good practice across the University on the implementation of the regulations, policies and procedures that relate to education and student matters where practicable.
- i) To maintain oversight of national sector and professional expectations and to consider their impact on the University's regulations, policies and procedures that relate to education and student matters.
- j) For the purpose of expediting matters in which the Committee is competent to act under these terms of reference, to delegate powers and functions to its Chair or other members of staff, as appropriate.