

Postgraduate Researcher Recruitment & Funding Sub Committee

2024-25

Committee purpose

- a) To develop, implement, monitor, and keep under review an institutional postgraduate research (PGR) recruitment strategy which aligns with institutional strategic priorities, and regularly report on progress to the PGRSC.
- b) To promote widening participation in postgraduate research, collaborating with the PGR Experience Sub-Committee as required.
- c) To promote equality, diversity, and inclusion in relation to recruitment, selection, and admissions policies and practices, collaborating with the PGR Experience Sub-Committee as required.
- d) With reference to (a), (b) & (c), to identify and effectively communicate strategic priorities in the PGR funding space and making the case for internal investment where appropriate.

All academic committees operate in accordance with the University's governing documents – Charter, Statutes and Regulations – and the Public Interest Governance Principles.

Membership

- Chair (appointed by Dean of the Sussex Researcher School, for a term of 3 years plus 2 years upon renewal and mutual agreement)
- Sussex-based CDT/DTP leads
- Academic representative for the Faculty of Media, Arts & Humanities
- Academic representative for the Faculty of Science, Engineering and Medicine
- Academic representative for the Faculty of Social Sciences
- Academic representative for the University of Sussex Business School
- Director of Student Recruitment, Admissions and International Development
- PGR Representative(s)
- CDT/DTP Manager representative
- Faculty-based Research and Innovation Coordinator (or equivalent) representative.

In attendance:

- Senior Research Manager
- Associate Director of Strategic Marketing
- Senior Research Finance Officer (Sussex Researcher School)
- Lead for the Progress strand of the APP to cover WP.

Terms of Reference

The PGR Recruitment & Funding Sub-Committee (PRFS) is a sub-committee of the Postgraduate Researcher Sub-Committee (PGRSC). The Chair of the Postgraduate Researcher Sub-Committee (PGRSC). retains decision-making responsibility for match-funding, external bids for PGR scholarships and associated funding.

- a) To develop, implement, monitor, and keep under review an institutional postgraduate research (PGR) recruitment strategy which aligns with institutional strategic priorities, and regularly report on progress to the PGRSC.
- b) To promote widening participation in postgraduate research, collaborating with the PGR Experience Sub-Committee as required.
- c) To promote equality, diversity and inclusion in relation to recruitment, selection, and admissions policies and practices, collaborating with the PGR Experience Sub-Committee as required.
- d) With reference to (a), (b) & (c), to identify and effectively communicate strategic priorities in the PGR funding space, and making the case for internal investment where appropriate.
- e) To oversee external communications and marketing with respect to PGR recruitment.
- f) To oversee the University's management of and involvement in major training grants, including consortia arrangements, by:
 - i. Monitoring the institutional budget for matched funding;
 - ii. Where relevant, receiving annual reports from the governing boards of CDTs/DTPs led by Sussex.
- g) To advise on the strategic dispersal of non-scholarship funding as allocated by the University or external funders.
- h) To implement, monitor, and keep under review the regulations, policies and procedures relating to PGR recruitment and funding, and make recommendations for changes to the PGRSC, or to the relevant governing body where ownership sits outside the PGRSC's remit.
- i) To monitor sector trends and best practice in PGR recruitment and funding with a view to ensuring that practice and provision is up-to-date and identify opportunities to be sector-leading.